



Dear Applicant:

The first phase of application processing is the **Physical Fitness Test**. This test will be administered *Saturday, August 20th* at *10:00a.m.*. You are to meet on the east side of Tipton High School, 619 South Main, at the football field/track. The testing will start promptly at *10:00a.m.*; **NO ONE WILL BE ADMITTED LATE.**

Prior to the start of the testing, you will be required to complete a waiver of liability in case of injury.

For the applicants who pass the Physical Fitness Test, you will be notified of the date, time and location of the Written Examination.

There will be a \$20.00 dollar testing fee for the written examination. Further instructions concerning the written testing will be given to those who successfully pass the physical fitness testing.

If you have any questions, do not hesitate to contact Sergeant Korey Henderson (765)-675-7004 ext. 227 or Sergeant Jeff Pyke (765)-675-7004 ext. 228.

Sincerely,

John R. Moses
Sheriff

**APPLICATIONS MUST BE RECEIVED IN A SEALED ENVELOPE
NO LATER THAN
FRIDAY, AUGUST 5th, AT 4:00PM TO BE CONSIDERED.**

If mailing this Pre-application please address to the following:

Tipton County Sheriff's Office
Attn: Sheriff Moses
121 West Madison Street Tipton, Indiana 46072

INCOMPLETE PRE-APPLICATIONS WILL NOT BE CONSIDERED.

The Tipton County Sheriff's Office is an Equal Opportunity Employer

Minimum requirements for Tipton County Sheriff Candidates:

1. Shall possess a valid Indiana driver's license (or obtain one within 60 days of becoming an Indiana resident) and have no more than eight active points.
2. Shall be a US citizen.
3. Shall be at least 21 years of age.
4. Shall be drug-free, and have no convictions for operating a motor vehicle under the influence of drugs.
5. Shall not have a conviction for operating a vehicle while intoxicated, or operating a vehicle with a blood alcohol content of .08% or above.
6. Shall have no felony convictions.
7. Shall not have been convicted of a misdemeanor crime of domestic violence.
8. Shall not have been dishonorably discharged from the military.
9. Shall be a high school graduate or possess a GED certificate.
10. Shall not have used an illegal drug in the last three (3) years.
11. Shall pass the minimum physical fitness exit standards adopted by the Indiana Law Enforcement Academy and the Tipton County Sheriff's Office.

Fitness Test

1. 1.5 mile run
2. vertical jump
3. push ups
4. 1 minute sit-ups
5. 300 meter run

Minimum Standard for all Candidates

- 16 minutes 28 seconds
- 16 inches
- 25 – no time limit
- 29
- 71 seconds

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Steps in the Hiring Process

Step 1	Pre-Application Form
Step 2	Physical Fitness Testing
Step 3	Entry Level – Written Examination
Step 4	Application Submitted
Step 5	Background Investigation
Step 6	Oral Interview Board
Step 7	Merit Board Oral Interview
Step 8	Conditional Offer of Employment
Step 9	Psychological Evaluation
Step 10	Medical Examination
Step 11	Employment Offer – One year probation
Step 12	Successful Completion of Indiana Law Enforcement Academy
Step 13	Successful Completion of Field Training & Evaluation Process

Tipton County Sheriff's Office
Pre-Application Form

Last: _____ First: _____

Middle: _____ Maiden: _____

Address: _____ Apt: _____

City: _____ State: _____ Zip: _____

Home Phone Number: _____ Cellular Phone Number: _____

Email: _____

Date of Birth: _____ Social Security Number: _____

Driver's License Number: _____ Driver's License State: _____

Employment:

Current Employer: _____ Position Held: _____

Address: _____ City: _____ State: _____ Zip: _____

Work Phone Number: _____

Education:

High School: _____ Year: _____

University/College: _____

Number of Years Completed: _____ Type of Degree: _____

Indiana Law Enforcement Academy Certified: _____ Year/Class: _____

Additional Experience, Schooling, Training or Certifications: (Include out of state law enforcement academies)

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**Tipton County Sheriff's Office
Request for Data**

Information on this form is requested for the sole purpose of evaluating the effectiveness of the County's recruiting programs. All information is provided on a voluntary basis, and will not be used in making employment decisions. Failure to complete this form will not affect your chances of being offered a position.

NAME: _____

POSITION APPLIED FOR: _____

HOW DID YOU LEARN OF THIS POSITION? _____

AGE: Are you 21 or older? Yes _____ No _____ GENDER: Male _____ Female _____

CITIZENSHIP: United States _____ Other Country _____

ETHNIC DATA (please check one):

_____ WHITE: (Not of Hispanic origin); Persons having origins in any of the original peoples of Europe, North Africa or the Middle East.

_____ BLACK: (Not of Hispanic origin); Persons having origins in any of the Black racial groups of Africa.

_____ HISPANIC: Persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin, regardless of race.

_____ ASIAN OR PACIFIC ISLANDER: Persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent or the Pacific Islands. (Includes China, Japan, Korea, the Philippine Islands and Samoa).

_____ AMERICAN INDIAN OR ALASKAN NATIVE: Persons having origins in any of the original peoples of North America who maintain cultural identification through tribal affiliation or community recognition.

_____ MULTI-RACIAL

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I have answered all questions fully and truthfully. I understand that any misrepresentation or omission of requested information will eliminate me from consideration as a candidate for police officer with the Tipton County Sheriff's Office.

Applications will not be considered until complete in every respect. Incomplete applications will not be considered and will be cause for disqualification from the selection process.

If any of the information changes, I understand that I am responsible for promptly updating that information in writing.

**APPLICATIONS MUST BE RETURNED IN A SEALED ENVELOPE TO THE
TIPTON COUNTY SHERIFF'S OFFICE
NO LATER THAN
FRIDAY, AUGUST 5th, AT 4:00PM TO BE CONSIDERED.**

I authorize the Tipton County Sheriff's Office to conduct a Pre-application background investigation.

Signed: _____ Date: _____

Print Name: _____

Please remit pages **4 through 6** of this form in a sealed envelope to:

**Tipton County Sheriff's Office
Attn: Sheriff John R. Moses
121 West Madison St., Tipton, IN 46072**

Note *** this pre-app form will expire after the first step of the employment process is completed, even if you do not participate.

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